

Rowan Wood School

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Executive Head: Rachel Harrison
Head Teacher: Dr Ross Silcock

22nd April 2026

Dear Parent/Carer

We are pleased to inform you that your child's school photographs which were taken by Vancols on 9th March 2026 are now available for ordering. Enclosed with this letter, you will find your unique QR code that will allow you to access and purchase the photographs online.

Photograph Details:

- **Variety of Shots:** The photographs include individual portraits and sibling portraits (if you had these taken).
- **Customisation Options:** You can choose from various sizes and formats, including prints and photo gifts.
- **Cropping Instructions:** If you wish to crop your child's photograph, you can do so easily on the ordering website. Simply scan the QR code, select the photograph you want to crop, and use the cropping tool which can be located at the bottom of each photo. You can adjust by zooming in and out of the image to your preference. Additionally, you can preview the photograph after cropping, before placing your order.
- **Primary Image:** The primary image will have already been edited by Vancols. Should you wish to purchase a secondary image, please contact Vancols on the Parent Line number below and they will be happy to edit it for you.

To ensure you receive your orders promptly, please note that the deadline for placing orders are by midnight Monday 11th May 2026. We encourage you to place your orders before this date to avoid any delays or disappointment.

If you have any questions or need assistance with the ordering process, please contact Vancols Parent Line on 01206 273711.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barbara Box', written in a cursive style.

Barbara Box
Office Lead